



SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

Meeting to be held in the Civic Hall, Leeds on
Monday, 8th December, 2008 at 1.00 pm*

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 12.30 pm

*Please note commencement time of the meeting

MEMBERSHIP

Councillors

B Anderson (Chair)	-	Adel and Wharfedale
A Blackburn	-	Farnley and Wortley
A Castle	-	Harewood
B Cleasby	-	Horsforth
D Coupar	-	Middleton Park
A Gabriel	-	Beeston and Holbeck
D Hollingsworth	-	Burmantofts and Richmond Hill
G Hyde	-	Killingbeck and Seacroft
G Kirkland	-	Otley and Yeadon
J Marjoram	-	Calverley and Farsley
L Mulherin	-	Ardsley and Robin Hood
M Rafique	-	Chapel Allerton

Please note: Certain or all items on this agenda may be recorded on tape

**Agenda compiled by:
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**Principal Scrutiny Adviser:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 10th November 2008.</p>	1 - 6
7			<p>EXECUTIVE BOARD - MINUTES</p> <p>Top receive a copy of the Executive Board minutes of the meeting held on 5th November 2008.</p>	7 - 18
8			<p>INQUIRY INTO OLDER PEOPLE'S HOUSING</p> <p>To consider a report of the Head of Scrutiny and Member Development presenting evidence in line with Session 1 of the Board's Inquiry into Older People's Housing.</p> <p>A summary report of the working group's discussions to be held on 1st December 2008 (Appendix 2 refers) will follow as a late Item of business.</p>	19 - 24

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>UPDATE ON THE SUPPORTING PEOPLE PROGRAMME</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing a quarterly update on the Supporting People Programme.</p>	25 - 32
10			<p>INQUIRY INTO STREET CLEANING</p> <p>To consider a report of the Head of Scrutiny and Member Development presenting evidence in line with Session 2 of the Board's Inquiry into Street Cleaning.</p> <p>A summary report of the working group's discussions held on 24th November 2008 (Appendix 1 refers) will follow as a late item of business.</p>	33 - 48
11			<p>ENFORCEMENT OF DOG FOULING</p> <p>To consider a report of the Head of Scrutiny and Member Development presenting a monthly update on the enforcement of dog fouling across the city and a draft statement setting out the Board's recommendations on this matter.</p> <p>A draft statement of the Board's recommendations (Appendix 2 refers) will follow as a late item of business.</p>	49 - 52
12			<p>CURRENT WORK PROGRAMME</p> <p>To consider a report of the Head of Scrutiny and Member Development on the Board's current work programme.</p>	53 - 64
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 12th January 2009 at 10.00am (Pre-meeting for Board Members at 9.30am)</p>	

Agenda Item 6

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

MONDAY, 10TH NOVEMBER, 2008

PRESENT: Councillor B Anderson in the Chair

Councillors A Blackburn, A Castle,
B Cleasby, A Gabriel, D Hollingsworth,
G Hyde, G Kirkland, L Mulherin and
M Rafique

49 Chair's Opening Remarks

The Chair welcomed everyone to the November meeting of the Scrutiny Board (Environment and Neighbourhoods).

50 Declarations of Interest

The following personal interests were declared:-

- Councillor B Anderson in his capacity as Chair of West North West Homes (Agenda Item 8) (Minute 55 refers)
- Councillor A Blackburn in her capacity as a Director of West North West Homes (Agenda Item 8) (Minute 55 refers)
- Councillor D Hollingsworth in his capacity as a Director of East North East Homes (Agenda Item 8) (Minute 55 refers)
- Councillor G Hyde in his capacity as a Director of East North East Homes (Agenda Item 8) (Minute 55 refers)

51 Apologies for Absence

An apology for absence was received on behalf of Councillor D Coupar.

52 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 13th October 2008 be confirmed as a correct record.

53 Matters Arising from the Minutes

(a) Apologies for Absence (Minute 38 refers)

Councillor A Castle informed the meeting that she had conveyed her apologies to the Chair prior to the meeting on 13th October 2008 which had not been reported to the Board.

The Chair apologised for this omission

(b) Miscellaneous Properties (Minute 44 refers)

Councillor L Mulherin referred to the bullet point which referred to the need to bring returned properties up to the **Decent Homes Standard**. She reiterated the importance of ensuring that these properties were brought up to standard before being returned to the Council and that this should be the responsibility of the leaseholders.

Councillor A Gabriel sought clarification on what was happening with properties not transferred to ALMOs and left derelict, especially properties in recreation areas, and the action being taken with the respective landlords in this regard.

Andy Beattie, Deputy Chief Environmental Health Officer, who was in attendance, responded and explained that a report on **miscellaneous properties** would be considered by the Affordable Housing Board which addressed such issues. Further clarification on this would also be sought from the Strategic Landlord Manager before the next meeting.

54 Executive Board - Minutes

RESOLVED – That the minutes of the Executive Board meeting held on 8th October 2008 be received and noted.

55 Inquiry into Private Rented Sector Housing

The Head of Scrutiny and Member Development submitted a report presenting evidence in line with Session 1 of the Board's Inquiry into Private Rented Sector Housing.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Scrutiny Board (Environment and Neighbourhoods) – Inquiry into Private Rented Sector Housing – Terms of Reference (Appendix 1 refers)
- Scrutiny Board (Environment and Neighbourhoods) – Inquiry into Private Rented Sector Housing – Summary Report of the working group meeting held on 16th October 2008 (Appendix 2 refers)

A copy of the Executive Board report entitled 'Strategy for improving Leeds Private Sector Housing', dated 5th November 2008, the 'Leeds Private Sector House Condition Survey 2007' report and the 'City Living in Leeds – 2007' had been circulated to Board Members as background information which would also form part of the evidence base for this inquiry.

The following officers were in attendance and responded to Members' queries and comments:-

Andy Beattie, Deputy Chief Environmental Health Officer
Jon Hough, Principal Housing Strategy Officer
Mike Brook, Private Rented Sector Housing Manager

Board Members received a presentation from Andy Beattie which provided an overview of the purpose and findings of the recent Leeds Private Sector Stock Condition survey.

During the presentation, a question and answer session ensued and Mr Beattie responded to Members' queries and comments which were noted and recorded by the Principal Scrutiny Adviser as part of the Board's Inquiry into Private Rented Sector Housing.

At the conclusion of the presentation, Board Members requested further information in relation to the following specific issues:-

- the need to see the relevant **English House Conditions Survey** to compare Leeds with national trends in relation to category one hazards
- to compare the data around non-decent private sector stock with that of public sector stock
- to receive evidence of any costings work carried out in relation to the remodelling of back to back properties and how the Council should be addressing this matter with private landlords
- the need for the Board to be supplied with a copy of the latest **HECA** report in relation to rising fuel costs and links with fuel poverty
- the need for further information in relation to the ethnicity of landlords

The Deputy Chief Environmental Health Officer responded and agreed to follow up the information requested via the Principal Scrutiny Adviser.

The Chair then invited Board Members to put forward questions and points of clarification to Mr Beattie, Mr Hough and Mr Brook and the detailed comments were duly noted and recorded by the Principal Scrutiny Adviser as part of the Board's Inquiry into Private Rented Sector Housing.

In summary, specific reference was made to the following issues:-

- clarification of a joint working initiative between Liverpool Council and their Primary Care Trust to address hazards within properties
- clarification of how Private Rented Stock was monitored within the authority
- clarification of the criteria around the **Housing Health and Safety Rating System (HHSRS)** for all houses in multiple occupation and single occupied properties
- that the area profile reports produced by the department around empty properties should be accessible to all Elected Members via the Council's Intranet
- the need for more information on the costings involved in providing the services of the Council's Empty Property Team
- clarification of the **licensing of HMOs** and the role of landlords
- the lack of progress in relation to the use of **Empty Dwelling Management Orders (EDMO)** and for landlords to be more proactive in this area

RESOLVED –

- (a) That the contents of the report and appendices, together with the presentation and background information be noted.

- (b) That this Board notes the summary report of the working group, together with the evidence provided in line with session one of its Inquiry into Private Rented Sector Housing.

(Councillor M Rafique joined the meeting at 11.10am during discussions of the above item)

(Councillor A Castle left the meeting at 11.25am during discussions of the above item)

56 Enforcement of Dog Fouling

Referring to Minute 40(a) of the meeting held on 13th October 2008, the Head of Scrutiny and Member Development submitted a report presenting a briefing on the enforcement of dog fouling in Leeds.

Appended to the report was a copy of a document entitled 'Health and Environmental Action Service – Briefing Note on Dog Fouling – 28th October 2008' for the information/comment of the meeting.

The following officers were in attendance and responded to Members' queries and comments:-

Graham Wilson, Head of Environmental Action and Parking
Stacey Campbell, Services Manager

In summary, specific reference was made to the following issues:-

- the urgent need for identifiable action on dog fouling on the streets of Leeds
- clarification as to why the figure of fixed penalty notices in relation to dog fouling had reduced over the last three years
*(The Head of Environmental Action and Parking responded and explained that greater public awareness of this offence may have impacted on the numbers of offences being committed. However, he also explained the difficulty of witnessing an offence as it happened and that the service does have a statutory duty to seize stray dogs, which takes priority over other aspects of the work. **Fixed Penalty Notices** were an opportunity for offenders to avoid going to Court for the offence. He added that witness statements from residents could be used to issue Fixed Penalty Notices/prosecutions)*
- clarification of the police's role in relation to stray dogs
(The Head of Environmental Action and Parking responded and confirmed that the police were no longer responsible for taking in stray dogs. This responsibility had now transferred to the Council. The police still had responsibilities in relation to dangerous dogs)
- clarification of the arrangements in place to train other enforcement staff for the issuing of fixed penalty notices in relation to dog fouling and the need for a more flexible service
(The Head of Environmental Action and Parking responded and advised of a pilot training programme for Neighbourhood Wardens in the North West

Area and for Park Rangers. There were issues involved with this, but the roll out of this training to additional staff would be kept under review)

- clarification of the maximum number of dogs that any one person could be physically in charge of at any given time, in particular to ensure that they cleared up after the dogs and whether it was possible to limit the number of dogs in ownership

*(The Head of Environmental Action and Parking responded and confirmed that whilst this was very much dependant on the behaviour of the dogs, five dogs under the control of one person was commonly seen as an acceptable number. The Board was informed of the Council's ability to apply for **Dog Control Orders** which could be used to designate areas where dogs have to be kept on a lead and also to put in place restrictions on the number of dogs a single person could walk. The Dog Warden Service was to review options to extend dog control orders)*

- the continuing problems of dog fouling in **Meanwood Park** and the need for more signage to be introduced
- a view expressed that **CAST teams** within Area Committee areas could take on the responsibility for issuing fixed penalty notices in relation to dog fouling with the necessary training
- clarification of what constituted as an ideal level of service provision in relation to the Dog Warden service

(The Services Manager responded and agreed to prepare a 'wish list' for submission to the Principal Scrutiny Adviser)

- a proposal put forward that the Principal Scrutiny Adviser should prepare a draft Statement of the Board identifying recommendations on the way forward in relation to tackling the problems of dog fouling for consideration at the next Board meeting in December 2008

(This proposal was supported by the Board)

RESOLVED –

- (a) That the contents of the report, together with the briefing note around dog fouling enforcement be noted.
- (b) That the Principal Scrutiny Adviser be requested to prepare a draft Statement of the Board identifying recommendations on the way forward in relation to tackling the problems of dog fouling for consideration at the next Board meeting in December 2008.
- (c) That the Board continues to receive monthly updates on the enforcement of dog fouling.

57 Inquiry into Asylum Seeker Case Resolution

The Head of Scrutiny and Member Development submitted a report presenting evidence in line with Session 1 of the Board's Inquiry into Asylum Seeker Case Resolution.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Scrutiny Board (Environment and Neighbourhoods) – Inquiry into Asylum Seeker Case Resolution – Terms of Reference (Appendix 1 refers)

- Scrutiny Board (Environment and Neighbourhoods) –Summary Report of the working group meeting held on 27th October 2008 (Appendix 2 refers)

RESOLVED –That the contents of the report and appendices, together with the summary report of the working group be noted.

58 Current Work Programme

The Head of Scrutiny and Member Development submitted a report on the Board's current work programme.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Current work programme (Appendix 1 refers)
- Forward Plan of Key Decisions for the period 1st November 2008 to 28th February 2009 (Appendix 2 refers)

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That a draft Statement of the Board around the enforcement of dog fouling be submitted to the December 2008 meeting for consideration and approval.

59 Date and Time of the Next Meeting

Monday 8th December 2008 at 1.00pm (Pre-meeting for Board Members at 12.30 pm)

(The meeting concluded at 12 noon)

EXECUTIVE BOARD

WEDNESDAY, 5TH NOVEMBER, 2008

PRESENT: Councillor R Brett in the Chair

Councillors A Carter, J L Carter,
R Finnigan, S Golton, R Harker, P Harrand,
J Procter, S Smith and K Wakefield

Councillor J Blake – Non voting advisory member

113 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

- (a) Appendices 7 and 8 to the report referred to in minute 120 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the information contained in the appendices relates to the financial or business affairs of Bellway Homes Ltd, Bellway PLC, and the council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that it is not in the public interest to disclose this information at this point in time as this could prejudice the commercial interests of the parties to the Shareholders Agreement. In particular, if Bellway or the Council wished to negotiate terms with other potential developers of a phase or part of a phase, those developers might gain an advantage in those negotiations by knowing the full commercial terms agreed in respect of exclusivity, competition and incentivisation, and how costs are met in respect of the phase approval process.

It is considered that whilst there may be a public interest in disclosure, the council's statutory obligations under sec 123 of the Local Government Act 1972, and under sec 32 of the Housing Act 1985 and the General Housing Consents 2005 to achieve the best consideration that can reasonably be obtained are unaffected by these arrangements, and indeed the phase approval process provides for this to be demonstrated at the initial stage of the process. In addition, much information about the terms of particular land transactions between the parties will be publicly available from the Land Registry following completion and registration. Consequently it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.

- (b) Appendices 1 and 2 and associated plans as referred to in minute 133 under the terms of Access to Information Procedure Rule 10.4(3) and

on the grounds, that as they evaluate the short listed bidders' proposals and their financial offers to develop the arena, compares the bidder's financial offers with the evolving Public Sector Comparators and set out the basis of the Council's legal agreements and funding contribution to facilitate the development of the arena, it is considered that the public interest in maintaining this information as exempt outweighs the public interest in disclosing the developer's proposals, the terms of the respective legal agreements and funding provision, as disclosure may prejudice the outcome of the procurement process and the cost to the Council for developing the arena.

114 Late Items

The Chair admitted the following late item to the agenda as follows:

Department of Health Extra Care Housing Fund Bid 2008-2010 (Minute 127)

The signed partnership agreement for the development must be in place by November 2008 in accordance with the terms of the grant by the Department of Health.

115 Declaration of Interests

Councillor J Procter declared a personal interest in the item entitled, 'Proposed Leeds Arena – Selection of Preferred Developer/Site', (minute 133) as the Chair of one of the subject companies was known to him.

Councillor Brett declared a personal interest in the item entitled, 'Older People's Day Services: Service Improvement Plan', (minute 125) as a member of Burmantofts Senior Action Committee.

Councillor Finnigan declared a personal interest in the item entitled, 'Skills Pledge, Train to Gain and Apprenticeships', (minute 131) as a Governor of Joseph Priestley College.

Councillor Blake declared a personal interest in the item entitled, 'Implementation of the Mental Health Act 2007', (minute 128) as a member of Leeds NHS Primary Care Trust.

116 Minutes

RESOLVED – That the minutes of the meeting held on 8th October 2008 be approved.

DEVELOPMENT AND REGENERATION

117 Adoption of the Supplementary Planning Document of the Street Design Guide and Response to the Deputation of the National Federation of the Blind

The Director of City Development submitted a report on the outcome of consultation on the Street Design Guide, on its proposed adoption as a Supplementary Planning Document and as a response to the concerns

expressed by the Leeds Branch of the National Federation of the Blind in their deputation to Council on 10th September 2008.

The Board noted that additional information which related to this matter had been received from the Leeds Branch of the National Federation of the Blind.

RESOLVED – That the report be deferred, with a further report being submitted to the Board following the consideration of the additional information received from the Leeds Branch of the National Federation of the Blind.

NEIGHBOURHOODS AND HOUSING

118 Area Delivery Plans for 2008/09

The Director of Environment and Neighbourhoods submitted a report seeking endorsement of the 10 Area Delivery Plans.

RESOLVED – That the 2008/09 Area Delivery Plans produced by the Area Committees be endorsed.

119 Public Private Finance Initiative Round 6 - Submission of Expression of Interest

The Chief Regeneration Officer submitted a report on the development of an expression of interest for the implementation of a programme of new house building in the city in order to create a range of Extra Care and Lifetime Homes provision in key locations through the support of Housing PFI Credits.

RESOLVED –

- (a) That approval be given for the submission of the Expression of Interest to the CLG for Round 6 Housing PFI Credits of £271,000,000.
- (b) That an Outline Business Case be developed for the implementation of a programme of new house building in the City to create a range of Extra Care and Lifetime Homes housing through the support of Round 6 Housing PFI Credits.
- (c) That a further report be brought to this Board in early 2009 identifying land which will be required to deliver the programme.

120 EASEL Joint Venture Partnership

The Directors of Environment and Neighbourhoods and City Development submitted a joint report on a proposal to set up and operate a joint venture partnership through a private limited company with Bellway plc and Bellway Homes Ltd to deliver the Council's regeneration programme in east and south east Leeds.

Following consideration of appendices 7 and 8 to the report, designated as exempt under Access to Information Procedure Rule 10.4(3), which were considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the Board reaffirms that the primary objective of the EASEL initiative is to promote and improve the economic, social and environmental wellbeing of the EASEL area and its residents, having considered all of the matters in section 2 of the Local Government Act 2000 as set out in the report, and having also considered all of the evidence set out in the report relating to how the initiative is likely to promote and improve wellbeing in the EASEL area, and agrees that each aspect of the arrangements set out in the report is likely to promote or improve the economic, social and environmental wellbeing of the EASEL area and its residents in the manner set out in the report.
- (b) That the terms of the Shareholders' Agreement for the Joint Venture Company as set out in the report be approved by Executive Board, together with the establishment of the JVCo with Bellway.
- (c) That the first EASEL phase plan, showing the sixteen sites considered as priority for development in the EASEL area be approved.
- (d) That the initial eight sites to be developed through the JVCo be approved.
- (e) That delegation to the Director of City Development be authorised to make amendments to the phase plan to ensure the effective operation of the JVCo as set out in appendix 3 of the report.
- (f) That the Directors of City Development and Environment and Neighbourhoods and Assistant Chief Executive (Corporate Governance) be authorised to conclude and execute the Shareholders' Agreement on behalf of the Council as set out in the report.
- (g) That the development, by the JVCo, of the five neighbourhood plans be approved and that the Chief Regeneration Officer be authorised to manage the production of the neighbourhood plans with the JVCo subject to the completed plans being brought to this Board for final approval.
- (h) That the use of the business case for project development to be operated by the JVCo be approved subject to final approval (by the Council as JVCo shareholder) of a project by Executive Board.
- (i) That the delegations to the Chief Regeneration Officer and Director of City Development for the development of projects as set out in appendix 3 of the report be approved.
- (j) That, as prospective shareholder, approval be given to the initial draft business plan and draft budget for the JVCo and to the delegations to officers to participate in the management of the JVCo as set out in appendix 3 of the report.
- (k) That approval be given to the use of entry premium to fund the working capital of the company subject to approval of the JVCo draft business plan and draft budget.
- (l) That the arrangements for providing additional working capital to the company once the entry premium is spent be noted.
- (m) That the company dividends policy be approved and that responsibility on these issues be delegated to the Director of Resources as set out in appendix 3 of the report.

- (n) That the development of an equity loan scheme on the first phase of the EASEL development sites using a commuted sum mechanism be authorised.
- (o) That the delegations to the Chief Housing Services Officer on the details of the scheme be authorised.
- (p) That the transfer of the remaining funds from the Amberton Park equity loan scheme to the EASEL equity loan scheme be approved.
- (q) That the nomination of the Council's initial directors to the company be the Directors of City Development and of Environment and Neighbourhoods as unpaid directors subject to their acceptance of office and of the directors mandate.
- (r) That the directors mandate for the Council's directors and the provision by the Council of the necessary indemnity insurance for the Council's directors be approved.
- (s) That the arrangements for the appointment of future directors and deputies as set out in appendix 3 of the report be approved.
- (t) That a report be submitted to the Board providing further information on the regenerative aspects of the project in addition to other potential sources of funding which could be pursued.

121 A Strategy for Improving Leeds Private Sector Housing

The Director of Environment and Neighbourhoods submitted a report on proposed future investment and regeneration proposals for private sector housing in Leeds with reference to findings of recent research into back-to-back housing and the most recent Leeds Private Sector Housing Condition Survey.

RESOLVED –

- (a) That the findings of the report together with the actions undertaken by the Council to improve the private rented sector stock be noted.
- (b) That a further report be brought to this Board on urgent action to tackle poor quality private housing.
- (c) That a detailed submission be made to the Homes and Communities Agency setting out a costed programme of investment over the next five years.
- (d) That a report be brought back to this Board on the outcome of discussions as part of a comprehensive plan to improve private sector housing in Leeds with a focus on back-to-back housing.

CHILDREN'S SERVICES

122 Deputation to Council - The need of Local Schools and Communities for Sports Facilities in the Hyde Park Area

The Chief Executive of Education Leeds submitted a report in response to the deputation to Council from local Hyde Park residents on 10th September 2008.

A revised version of the report which provided more detailed information in the form of paragraphs 5.3 to 5.5, and minor clarification to wording in paragraph 5.1, had been circulated to Members prior to the meeting.

RESOLVED – That the report be deferred, with a further report being submitted to the Board for consideration in due course.

- 123 Inclusion and Early Support: Hawthorn Centre Deputation to Council**
The Acting Chief Officer Early Years and Integrated Youth Service submitted a report in response to the deputation to Council from representatives of Leeds Mencap on 10th September 2008.

RESOLVED – That the Board accept the report showing how Hawthorn had the opportunity to be involved throughout the commissioning process and how as a result of that process, services will continue to be provided that meet the needs of disabled children and their families and look to further develop the quality of that support in the future.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he abstained from voting on the decisions contained within this minute)

LEISURE

- 124 Radio Frequency Identification (RFID) New Technology in Libraries - Phases 3 and 4.**

The Director of City Development submitted a report on a proposal to complete the installation programme of Radio Frequency Identification technology in libraries to enable self service within libraries allowing them to open for longer hours at a reduced cost.

RESOLVED – That approval be given for the injection of £1,249,950 into the 2008/09 Capital Programme, funded by the Strategic Development Fund, and that scheme expenditure in the same amount be authorised.

ADULT HEALTH AND SOCIAL CARE

- 125 Older People's Day Services: Service Improvement Plan**

Further to minute 46 of the meeting held on 16th July 2008 the Director of Adult Social Services submitted a report on progress of work undertaken to implement the proposals which were approved and on other ongoing work in relation to the pilots and developing locality plans which will set out how the service model will be delivered city wide.

RESOLVED –

- (a) That the Board notes the work which has been done to implement the decision of July 2008 relating to Richmond Hill Day Centre, Farfield, the Willows and Pendas Way and agrees the proposal that day services no longer be provided on those sites.
- (b) That the related commitment to reinvest in older people's services be noted together with the progress being made to develop locality plans to deliver the new service model through pilots, consultation and other detailed work.

- (c) That further reports be brought to this Board in 2009 as the change process progresses.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield requested it to be recorded that he abstained from voting on the decisions contained within this minute).

126 The Mental Capacity Act 2005

The Director of Adult Social Services submitted a report on the principal requirements and implications associated with the implementation in Leeds of the Mental Capacity Act 2005 and outlining the requirements of the Deprivation of Liberty Safeguards which are incorporated into the Act.

RESOLVED –

- (a) That the key features of the Act, as highlighted in the report, be noted together with progress made to date in its full implementation and the plans which are being progressed to raise greater awareness among the public of its provisions and implications.
- (b) That the content of the annual report of the Articulate Advocacy Service also be noted.

127 Department of Health Extra Care Housing Fund Bid: 2008-2010

Further to minute 94 of the meeting held on 8th October 2008, the Chief Officer Adult Social Care submitted a report which clarified the cost implications of the proposal to redevelop Hemingway House older persons residential home in Hunslet.

RESOLVED –

- (a). That the proposal to develop 45 units of Extra Care Housing for older people on the site of Hemingway House, in partnership with Methodist Homes Association and the Primary Care Trust be approved.
- (b). That the sale of the land at Hemingway House at less than best value to a value foregone of £525,000 be endorsed.

128 Implementation of The Mental Health Act 2007

The Director of Adult Social Services submitted a report advising of the main changes to the Mental Health Act and on the submission of the Implementation Self Assessment Tool to the Department of Health in June of this year.

RESOLVED – That the report be noted.

CENTRAL AND CORPORATE

129 Financial Health Monitoring 2008/09 - Half Year Report

The Director of Resources submitted a report on the Council's financial health position for 2008/09 after six months of the financial year, covering revenue expenditure and income to date compared to the approved budget, the projected year end position and proposed actions to work towards achieving a balanced budget by the year end. The report also provided an

update on the general fund capital programme and highlighted the position in relation to other key financial indicators.

RESOLVED –

- (a) That the projected financial position of the authority after six months of the new financial year be noted.
- (b) That directorates continue to develop and implement action plans.
- (c) That Council be recommended to approve the budget adjustments as described in section 3 of the report.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he abstained from voting on the decisions contained within this minute).

130 Treasury Management Strategy Update 2008/09

The Director of Resources submitted a report providing a review and update of the Treasury Management Strategy for 2008/09 which was approved by the Board on 8th February 2008.

RESOLVED –

- (a). That the report be noted.
- (b). That the Board's thanks be extended to those colleagues employed within the field of Treasury Management for the valuable work which they continue to undertake.

131 Skills Pledge, Train to Gain and Apprenticeships

The Director of Resources submitted a report on three key initiatives arising from the national skills improvement agenda, namely 'The Skills Pledge', 'Train to Gain Funds' and 'Apprenticeships'.

RESOLVED –

- (a) That this Board endorses the signing of the Skills Pledge and the associated action plan to ensure maximisation of Train to Gain funding and improved skills levels.
- (b) That the changes in approach to the provision of apprenticeships in the Council be noted.

132 Information Governance Framework

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on a proposed Information Governance Framework as the corporate model for implementing information governance across the Council.

RESOLVED –

- (a) That the Information Governance Framework be approved as a method for defining the Council's approach to information governance and setting out the policies, procedures and standards required to deliver the information governance objectives.
- (b) That the intention of the Assistant Chief Executive (Planning, Policy and Improvement) to sign-off relevant policies and procedures

associated with the Framework under the Council's delegated decision making arrangements be endorsed.

DEVELOPMENT AND REGENERATION

133 Proposed Leeds Arena, Selection of Preferred Developer/Site

The Director of City Development submitted a report on progress made with the procurement of a developer and site for the proposed Leeds Arena, on the proposed preferred and reserve sites for the development and necessary financial approvals.

Appendices 1 and 2 and associated plans were designated as exempt under Access to Information Procedure Rule 10.4(3). Appendix 2 and associated plans were circulated at the meeting.

Following consideration of the 2 exempt appendices and associated plans in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the developer procurement competition for the arena be terminated without the award of a contract.
- (b) That Claypit Lane be approved as the preferred site for the development of an arena.
- (c) That Elland Road be approved as the reserve site for the development of an arena.
- (d) That in the event that the preferred site cannot be delivered or it ceases to be the most economically viable or it no longer offers the best value for money to the Council, the Director of City Development with the concurrence of the Executive Member for Development and Regeneration be authorised to take appropriate action to pursue the development at Elland Road as the reserve site for the proposed development of an arena.
- (e) That the acquisition of the site of the Brunswick Building from Leeds Metropolitan University on the terms detailed in the report be approved.
- (f) That the Directors of Resources and City Development be authorised to enter into a legal agreement with Town Centre Car Parks Ltd on the terms as detailed in the report on the basis that such an agreement is economically advantageous to the Council and will financially support the development of an arena on the preferred site.
- (g) That authority be given to incur expenditure as detailed in the report from existing Capital Scheme No 13307 on the acquisition of the site of the Brunswick Building, its demolition and the cost of fees to progress design/cost proposals and the project delivery model.
- (h) That officers report back on the proposed project delivery model and scheme proposals/costs for the development of an arena on the preferred site.
- (i) That the transfer of funds as detailed in the report from the Strategic Development Fund into existing Capital Scheme No 13307 be authorised.

- (j) That authority be given for an injection of funds as detailed in the report into existing Capital Scheme No 13307, comprising funding from Yorkshire Forward (subject to formal approval from the Yorkshire Forward Board) with the balance in the first instance to be funded from unsupported borrowing.

(The matters referred to in this minute were not eligible for Call In on the basis that the City Council took the decision to pursue a two stream procurement process to select a preferred developer/site for the proposed arena at a meeting of the Executive Board on 13 December 2006. Thereafter, at its meeting on 4 July 2007, Executive Board authorised the Director of City Development under the Council's scheme of delegation, to approve the short listing of potential developers/sites during the Competitive Dialogue Procurement process. Both decisions taken by the Executive Board were subject to the Council's Call In procedures. The decisions contained within this minute which relate to the selection of the preferred site for the arena are consistent with the decisions taken by Executive Board in December 2006 and July 2007.

The matters relating to the proposed legal agreements to be entered into to progress the arena development on the preferred site, the proposed funding arrangements and the authority to incur expenditure, were also designated as exempt from Call In. This is due to the fact that under the Council's Constitution, a decision may be declared as being Exempt from Call In if it is considered that any delay in concluding the funding arrangements and legal agreements may result in parties to the agreements seeking to renegotiate the terms of such agreements and as such could increase the level of public sector gap funding required to facilitate the arena development.)

134 Former Horsforth Library - Refurbishment for Youth Centre and Area Management Team Accommodation

The Director of City Development submitted a report on the proposed refurbishment of the former Horsforth library building to provide accommodation for a youth centre and the area management team and for use by the Area Committee.

RESOLVED – That authority be given for expenditure of £895,000 on this scheme.

135 Proposed Takeover of HBOS by Lloyds TSB

The Director of City Development submitted a report providing an update on the action being taken locally in relation to the proposed takeover of HBOS by Lloyds TSB; the takeover of Bradford and Bingley by the Government, and sale of some of its assets.

The Board was advised of the recent announcement that the Carlsberg Tetley Brewery in Leeds was due to close in 2011. In response the Board discussed potential ways in which the Council could assist those affected by the closure.

RESOLVED – That the report be noted, that the actions being taken be endorsed and that further reports be brought back to the Board as the position becomes clearer.

ENVIRONMENTAL SERVICES

136 Waste Solution for Leeds - Residual Waste Treatment PFI Project - Evaluation Methodology and Update

The Director of Environment and Neighbourhoods submitted a report on progress of the project, on proposed criteria and sub-criteria for the evaluation of bids, identifying a price ceiling above which bidders may be disqualified and on the proposed approach to dealing with third party waste.

RESOLVED –

- (a) That the report be noted and approval given to the criteria, sub-criteria and weightings for the evaluation of bids received for the project.
- (b) That the revised Price Ceiling resulting from the change in the waste flow model be noted and that this Board approves that any bids received above this ceiling may not proceed further in the procurement.
- (c) That the approach towards third party waste be approved.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakelfield required it to be recorded that he voted against the decisions taken in this minute)

DATE OF PUBLICATION: 7TH NOVEMBER 2008
LAST DATE FOR CALL IN: 14TH NOVEMBER 2008

(Scrutiny Support will notify Directors of any items Called In by 12.00 noon on Monday 17th November 2008)

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Originator: A Brogden

Tel:2474553

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th December 2008

Subject: Inquiry into Older People's Housing

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 At the beginning of the year the Board agreed to carry out an Inquiry into Older People's Housing. Terms of reference for this Inquiry were agreed by the Board in September. These are attached as appendix 1.
- 1.2 The purpose of today's meeting is to consider evidence in line with session one of the Board's Inquiry. This session focuses on the following areas:
- Links between the national 'personalisation agenda' and the future development of flexible and bespoke housing related services for older people;
 - Implications of the increasing older people population on housing related services and the identification of future planning needs;
 - The current review of the Leeds Housing Strategy and its need to respond to the relevant strategic outcomes and priorities within the Leeds Strategic Plan and Leeds Local Agreement;
 - The Leeds Older People's Housing Strategy and accompanying action plan;
 - The condition of sheltered housing stock in Leeds and proposals for improvement, with particular reference to the Supporting People Programme and PFI bid proposals for modernising housing provision for older people.
- 1.3 A working group of the Board met on 1st December 2008 to consider evidence in line with the above. A summary report of the working group's discussions (appendix 2) will follow and be made available prior to the meeting for the Board's consideration.

1.4 Senior officers from Environment and Neighbourhoods and Adult Social Services will be attending today's meeting to contribute to the Board's discussion on the evidence in line with session one of this Inquiry.

2.0 Recommendations

2.1 The Board is asked to note the summary report of the working group and consider the evidence provided in line with session one of its inquiry into Older People's Housing.

Background Papers

None

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

INQUIRY INTO OLDER PEOPLE'S HOUSING

TERMS OF REFERENCE

1.0 Introduction

- 1.1 It is projected that the proportion of the Leeds population that is aged 55 years or more will increase significantly over the next fifteen to twenty years. The expectations and aspirations of older people are evolving and the Council will need to ensure that service delivery is reconfigured so that it responds to these changing needs.
- 1.2 In particular, housing services will play a critical role in delivering the wider social care agenda around promoting the capacity of older people to live independently and to exercise greater choice and control over the lives.
- 1.3 The local government white paper 'Strong and Prosperous Communities' partly redefines the strategic housing function. There is now a greater emphasis on moving beyond achieving housing related outcomes, towards delivering against a range of social and environmental objectives, such as promoting community cohesion, improving the voice and choice local communities have in the services they receive, improving educational attainment and reducing health inequalities.
- 1.4 With regard to the local delivery and development of housing services for older people, the Leeds Strategic Plan includes a strategic outcome relating to improving the quality of life experienced by vulnerable people by promoting their capacity to live independently. The Environment and Neighbourhoods Directorate is currently in the process of reviewing and updating the existing Leeds Housing Strategy to ensure that it effectively reflects and responds to the relevant strategic outcomes and improvement priorities included within the Leeds Strategic Plan and Leeds Local Area Agreement.
- 1.5 The development of housing related services for older people also needs to be rooted in the evolving national 'personalisation' agenda: that recipients of social care services should play an integral role in shaping or choosing the services they use, so that they can be empowered to live independently and to exercise choice and control over their lives.
- 1.6 At its meeting on 24th July 2008, Scrutiny Board (Environment and Neighbourhoods) resolved to undertake an Inquiry into Older People's Housing. In acknowledging the significant role of Adult Social Care in this area of work, Members of the Scrutiny Board (Adult Social Care) have also been invited to contribute to this Scrutiny Inquiry.

2.0 Scope of the inquiry

2.1 The purpose of the Inquiry is to make an assessment of and, where appropriate, make recommendations on the following areas:

- Links between the national 'personalisation agenda' and the future development of flexible and bespoke housing related services for older people;
- Implications of the increasing older people population on housing related services and the identification of future planning needs;
- The current review of the Leeds Housing Strategy and its need to respond to the relevant strategic outcomes and priorities within the Leeds Strategic Plan and Leeds Local Agreement;
- The Leeds Older People's Housing Strategy and accompanying action plan;
- The condition of sheltered housing stock in Leeds and proposals for improvement, with particular reference to the Supporting People Programme and PFI bid proposals for modernising housing provision for older people;
- Issues surrounding affordable housing for older people;
- Ensuring that older people have a safe and secure environment to live in, with a sense of belonging to and participating in communities;
- The role and development of Assistive Technology, Telecare and Telehealth services in promoting the capacity of older people to live independently;
- Methods of addressing social isolation when promoting the capacity of older people to live independently;
- Problems relating to fuel poverty and older people.

3.0 Comments of the relevant Director and Executive Member

3.1 In line with Scrutiny Board Procedure Rule 12.4 the views of the relevant Director and Executive Member have been sought and have been incorporated where appropriate into these Terms of Reference. Full details are available on request to the Scrutiny Support Unit.

4.0 Timetable for the inquiry

4.1 The Inquiry will take place over a number of sessions. These sessions will involve working group meetings and site visits which will provide flexibility for the Board to gather and consider evidence that will aid the discussions during the public Board meetings.

4.2 The length of the Inquiry is subject to change.

5.0 Submission of evidence

5.1 Working group meetings and any site visits will be held prior to session one and during the interim period between session one and two. Dates for the working group meetings and site visits are to be arranged.

5.2 Session one – Scrutiny Board Meeting (8th December 2008)

To consider evidence in relation to the following areas:

- Links between the national ‘personalisation agenda’ and the future development of flexible and bespoke housing related services for older people;
- Implications of the increasing older people population on housing related services and the identification of future planning needs;
- The current review of the Leeds Housing Strategy and its need to respond to the relevant strategic outcomes and priorities within the Leeds Strategic Plan and Leeds Local Agreement;
- The Leeds Older People’s Housing Strategy and accompanying action plan;
- The condition of sheltered housing stock in Leeds and proposals for improvement, with particular reference to the Supporting People Programme and PFI bid proposals for modernising housing provision for older people.

5.3 Session two – Scrutiny Board Meeting (9th February 2009)

To consider evidence in relation to the following areas:

- Issues surrounding affordable housing for older people;
- Ensuring that older people have a safe and secure environment to live in, with a sense of belonging to and participating in communities;
- The role and development of Assistive Technology, Telecare and Telehealth services in promoting the capacity of older people to live independently;
- Methods of addressing social isolation when promoting the capacity of older people to live independently;
- Problems relating to fuel poverty and older people.

5.4 Session three – Scrutiny Board Meeting (20th April 2009)

- To agree final report

6.0 Witnesses

6.1 The following witnesses have been identified as possible contributors to the Inquiry:

- Director of Environment and Neighbourhoods, Leeds City Council
- Director of Adult Social Care, Leeds City Council
- Executive Member for Neighbourhoods and Housing
- Executive Member for Adult Health and Social Care
- Chief Housing Services Officer, Leeds City Council
- Chief Officer for Commissioning, Adult Social Care, Leeds City Council
- Chief Strategy and Policy Officer, Leeds City Council
- Head of Strategic Partnerships and Development (Older People and Disabled People), Leeds City Council
- Area Committees
- Older People's Forum
- Older People's Reference Group
- Chief Executive of Unity Housing
- Other non-for-profit providers (such as Anchor Trust and Connect Housing)

7.0 Post inquiry report monitoring arrangements

7.1 Following the completion of the Scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.

7.2 The final inquiry report will include information on the detailed arrangements for how the implementation of recommendations will be monitored.

8.0 Measures of success

8.1 It is important to consider how the Scrutiny Board will deem if their inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.



Originator: Bridget Emery

Tel: 3950149

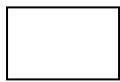
Report of the Director of Environment and Neighbourhoods

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th December 2008

Subject: Update on the Supporting People Programme

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

EXECUTIVE SUMMARY

Supporting People is the national programme for commissioning housing related support services for vulnerable adults. The Leeds Supporting People programme is managed through a partnership of the Council, NHS Leeds and the West Yorkshire Probation Service, and is administered on a day-to-day basis by the Environment and Neighbourhoods Directorate.

The Leeds Supporting People programme was subject to an Audit Commission inspection in January 2007, and received a fair (one-star) rating with promising prospects for improvement. The Council has proactively sought to address the improvement recommendations made by the Audit Commission, and to deliver wider improvements to the delivery of the programme.

Supporting People funding can currently only be used to commission housing related support services. The government has proposed that the ring-fence may be removed in 2009/10, if the Supporting People programme grant is integrated into the Area Based Grant Route. No final decision has been made by government on this proposal and the implications for the Supporting People programme cannot currently be confirmed.

The Housing Strategy and Commissioning section, which manages the Supporting People programme on a day-to-day basis, updated its contract management policies, following the Audit Commission inspection. This revised approach to commissioning services has generated significant efficiency savings, improved service quality and performance

1. Purpose of This Report

- 1.1. To update Scrutiny Board members on progress relating to the Supporting People programme, since the last Scrutiny Board report in September 2008.

2. Background Information

- 2.1. Supporting People is the national programme for commissioning housing related support services for vulnerable adults. The programme commissions a range of services, such as sheltered warden services for older people, projects for people with learning disabilities and hostels for homeless people. The purpose of housing related support services is to enable vulnerable people to achieve and/or maintain an independent living outcome. The programme can only commission services that are defined as being housing related support. Other complementary services, such as social care or housing management, need to be financed through other funding streams.
- 2.2. The Leeds Supporting People programme is managed through a Commissioning Body, which comprises representatives from the Council, NHS Leeds and the West Yorkshire Probation Service. The programme is administered on a day-to-day basis by the Housing Strategy and Commissioning section, which sits within the Environment and Neighbourhoods Directorate.
- 2.3. All proposals made by the administering authority, relating to the commissioning of services, need to be unanimously approved by the Commissioning Body. The three partner agencies have an equal decision making capacity.
- 2.4. The Leeds Supporting People programme received a grant settlement of £32.987 million for 2008/09, which is being used to commission 377 services. The programme grant is held by the Council as the administering authority. The grant settlement in 2003/04, the first year of the programme, was £35.934 million. Contract management work carried out by the Council has focused on maximising value for money in use of grant whilst at the same time endeavouring to generate improvement in service quality.
- 2.5. The Leeds Supporting People programme was subject to an Audit Commission inspection in January 2007, which concluded that the Council was delivering a fair (one-star) service with promising prospects for improvement. The Council, and partners, has strived to address the improvement recommendations identified by the Audit Commission and to deliver further improvements in service delivery.
- 2.6. The government has proposed that Supporting People programme grant funding will be released to local authorities through the Area Based Grant route from 2009/10. This proposal is being tested in 15 pilot authorities in 2008/09. The findings of the pilot authorities are likely to be made available to all stakeholders in December 2008, and these findings may well influence the government's ultimate decision whether to implement the proposal. It is assumed that the ring-fence that is currently attached to Supporting People funding, so that programme grant can only be used to commission housing related support services, will be removed as part of the integration into Area Based Grant. Many supported housing providers have expressed concern regarding this proposal, fearing that it may well lead to cuts in services.

3. Main Issues

- 3.1. Supporting People programme grant funding can currently only be used to fund housing related support services and authorities are obliged to make arrangements to retract funding that is used to cover ineligible activity, such as social care. The Audit Commission recommended that the Council modify its existing Retraction Plan, so that ineligible funding was wholly withdrawn by the end of 2009/10. The updated Retraction Plan identified that £3.8 million would need to be withdrawn over the two-year period, with £2.1 million being retracted in 2008/09 and £1.7 million in 2009/10. The arrangements for 2008/09 have been implemented with the funding withdrawal occurring over the term of the year. There may well be implications for the implementation of the second year of the Retraction Plan stemming from the Area Based Grant proposal. Theoretically, the removal of the Supporting People programme grant ring-fence would mean that the Council could use the funding to meet its wider identified priorities, and therefore the retraction arrangements would not need to be completed. However, the government may well attach conditions to the use of Supporting People programme grant from 2009/10 onwards, and the completion of retraction arrangements may be one such condition. Scrutiny Board members can be informed of the Area Based Grant changes, and the implications for the Supporting People programme, once these are finalised by government.
- 3.2. The Partnership has been able to commission a range of additional services in the last year. Services have been commissioned on both long- and short term contracts, the purpose of the latter is to release Council funding that can be used for other priorities, to address short-term need and to use Supporting People funding as 'pump priming' funding, which will generate additional benefits/efficiency savings for the Council. The short-term funding has been sourced from non-recurring income, generated through under-spend against existing contracts. The tables below set out the additional services commissioned through the programme.

Longer-term Commissioning

Service	Provider	Value	Notes
Offender Management Services	DISC, CRI, Leeds Housing Concern	£615k	Assist priority and prolific offenders to secure more settled living arrangements to address offending behaviour.
POPPs	Community Links, Age Concern	£415k	Assist vulnerable older people with mental health problems to achieve and maintain independent living arrangements.
Minor Adaptations & Housing Options Service for older people	Leeds Care and Repair	134k	Assist older people to live independently. Reduce falls and admissions to hospital.
Telecare Mobile Response Service	Leeds City Council	154k	Promoting capacity for older people to live independently through provision of response

			service for service users without 'named' contacts.
Carr Beck 'Wet' Hostel	Leeds Housing Concern	80k	Jointly funded with Adult Social Care. Increase in proportion of funding covered by Supporting People programme.
Robinia Support Solutions	Robinia Support Solutions	171k	Jointly funded with Adult Social Care. Increase in proportion of funding covered by Supporting People programme.
NRASS	NRASS	20k	Service for people with sensory impairment. Without additional funding service would have closed.
Case Resolution	Leeds Housing Concern, Leeds Federated Housing Association, Connect Housing	240k	Services designed to help refugees subject to Case Resolution programme to be resettled into wider Leeds community.

Short term commissioning

Service	Provider	Value	Notes
Neighbourhood Network Services	Leeds City Council	665k	Half year funding of part of service. Services designed to assist older people to live independently.
Family Intervention Project	Leeds City Council	460k	Part funding of service for 2008/09. Services designed to assist problematic families to achieve and maintain settled living arrangements.
Leaving Care Supported Lodgings Scheme	Leeds City Council/GIPSIL	220k	Service designed to help care leavers secure more suitable housing options.
Private Sector Lettings Scheme	Leeds City Council	197k	Service offering housing support to people taking up the offer of a privately rented tenancy. May encourage landlords to let properties via Council.
Hospital Discharge Scheme	Leeds City Council	20k	Service will ensure that homeless people leaving hospital will secure housing in a planned way.
Young Offenders Housing Support Service	Leeds City Council/Leeds Housing Concern	73k	Housing support service for young people known to YOS. Linked to wider offender management

			services.
Anneli Project	Led by St. Anne's Community Services	30k	Service for women who have trafficked into the UK to work in the sex industry. Project requires set up funding.

3.3. The above cover the gaps in services identified by the Audit Commission, such as services for older people, disabled people, refugees and people with drug and alcohol dependencies. The Leeds Supporting People programme has also commissioned other services, such as Offender Management Services, which reflect more recent Council priorities set out within the Leeds Strategic Plan.

3.4. Current contractual liability matches the grant settlement of £32,987,000. The grant settlement for 2003/04 was £35.934 million and the Commissioning Body has made three annual inflationary uplifts of 2.5/2.4%. If the Council had not made any efficiency savings then contractual liability would currently stand at £38.534 million. The Council has therefore made efficiency savings of £5.547 million to balance the budget. In addition, the new longer-term commissioning of £1.829 million, means that total efficiency savings of £7.376 million have been generated since the start of the programme in 2003/04. This equates to 20% of the original budget settlement. The efficiency savings have been generated through a variety of sources:

- 3.4.1. Decommissioning of non-strategically relevant services
- 3.4.2. Tendering of poorly performing strategically relevant services
- 3.4.3. Retraction arrangements
- 3.4.4. Service review which identified value for money savings
- 3.4.5. Contract variation for under utilised services

3.5. The Leeds Supporting People programme has succeeded in delivering improvements in service quality at the same time as generating efficiency savings. All commissioned services are assessed against the Quality Assessment Framework, which gives an A-D rating against six key criteria. Needs and Risk Assessment, Support Planning, Health and Safety, Protection from Abuse, Fair Access, Diversity and Inclusion and Complaints. There has been a 50% improvement in service ratings in the last year. No service is now scored at a Level D. The Supporting People Commissioning Body has set a target that a minimum of 70% of services will attain a Level B rating by the end of 2008/09. The improvement in service delivery has been led by the intensive approach to contract management adopted by the Housing Strategy and Commissioning section.

3.6. The Leeds Local Area Agreement includes NI 141: number of people helped to achieve independent living through housing-related support. A target of 66% was set for 2008/09 based upon performance of 60% in 2007/08. Actual performance for the first two quarters of 2008/09 has been 72.5%. Once again, the dramatic

improvement in performance can be attributed to the intensive contract management approach adopted by the Housing Strategy and Commissioning section.

3.7. The Housing Strategy and Commissioning section has updated and improved a directory of services covering the 377 commissioned services. This directory is available on the internet. Service users continue to be crucial to the development of the directory and information provided by the commissioned services as they play a vital role as the programme's 'critical friends'.

4. Implications for Council Policy and Governance

4.1. The Housing Strategy and Commissioning section have prepared the statement of grant usage for 2007/08 that was submitted to the CLG. The statement was ratified by the Council's Internal Audit section and the Supporting People Commissioning Body prior to submission. The statement specified the value of ineligible spend in 2007/08 and gave updated details of retraction arrangements. No feedback, indicating any concerns, has been received from the CLG.

4.2. The Council has received no communication from the Audit Commission since the inspection. However, it is assumed that the Audit Commission will require a progress update at some point.

4.3. The Supporting People Commissioning Body has agreed that decisions relating to service commissioning will be made within the context of the Leeds Strategic Plan and the Leeds Local Area Agreement.

5. Legal and Resource Implications

5.1. The proposal to integrate the Supporting People programme grant into the Leeds Area Based Grant may well have implications for the retraction arrangements. However, these cannot be confirmed until a final decision is made by Government on the arrangements for grant from 2009/10 onwards.

6. Conclusion

6.1. The council has made significant progress in relation to meeting the recommendations of the Audit Commission and to improve the quality and efficiency of the administration of the Leeds Supporting People programme.

6.2. The Leeds Supporting People has been successful at delivering efficiency savings of £7.3 million, improved service quality by 50% and improved performance by over 10% in the last year. These achievements can be largely attributed to the contract management policies that have been adopted by the Housing Strategy and Commissioning section since the Audit Commission inspection.

7. Recommendation

- 7.1. A further update report is submitted to Scrutiny Board in March 2009 when clarification on the future of the programme in relation to Area Based Grant will be established.
- 7.2. Consider the feasibility of other Council led commissioning services adopting the contract management policies used by the Housing Strategy and Commissioning section.

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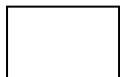
Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th December 2008

Subject: Inquiry into Street Cleaning

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 The purpose of today's meeting is to consider evidence in line with session two of the Board's Inquiry. This session focuses on the following areas:
- Comparative case studies of successful beacon authorities in relation to the 'better public places' theme;
 - Street cleaning enforcement powers of the Council and opportunities for joined up enforcement with other individuals/groups/organisations;
 - Frequency and monitoring of street cleaning services;
 - Resource pressures relating to street cleaning services.
- 1.2 A working group of the Board met on 24th November 2008 to consider evidence in line with the above. A summary report of the working group's discussions (appendix 1) will follow and be made available prior to the meeting for the Board's consideration.
- 1.3 Attached as appendix 2 is also a summary of the department's responses to the public letters received during the inquiry regarding street cleaning standards.
- 1.4 Senior officers from Environment and Neighbourhoods will be attending today's meeting to contribute to the Board's discussion on the evidence in line with session two of this Inquiry.

2.0 Recommendations

- 2.1 The Board is asked to note the summary report of the working group and consider the evidence provided in line with session two of its inquiry into Street Cleaning.

Background Papers

None

**Scrutiny Inquiry into Street Cleaning
Summary of issues raised by the public**

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
Leaffield Area LS17	<p>Street is not cleaned routinely. It is cleaned once a complaint has been made but then the same problem occurs within a matter of months.</p> <p>Response</p> <p>Resident used to ring up every 6 weeks when street was due for sweeping. As this is a cul de sac the operatives struggle to get in due to parked cars. It is on a sweeping schedule and the manager will monitor.</p>	✓		✓			
Beckhill Estate LS7	<p>Enquired about cleaning a particular part of the estate (Beckhill Chase) and was told that Highways staff only deal with public pathways. The resident is picking up the litter themselves.</p>						

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>Response</p> <p>An Area Manager went out on Thursday 23 October 08 as bulky vehicle goes out to de litter and clean the area following refuse collection on a Wednesday.</p> <p>There is a longstanding agreement with East North East Homes to work along side Streetscene as the majority of the land belongs to the ALMO. The ALMO has now stopped sending in their caretakers. Our crew have suffered verbal abuse from the residents of this street.</p>						
Harehills LS8	<p>Have complained without success to councillors. Back streets are never swept as wheelie bins are blocking the way. Street parking is also blocking mechanical sweepers. Manual litter pickers have not been seen for a while.</p>	✓			✓		

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>Response</p> <p>The Area Manager visited on 23 October 2008. Most of the litter was in the channels which is nearly impossible to clear due to parked cars always on the streets.</p> <p>The complainant also makes reference to several enforcement issues such as overflowing trade bins, and fly tipping which have been passed onto Enforcement.</p> <p>The Area Manager arranged for a sweeper and manual litter picking team to visit the area to get what they can. The streets are on a weekly sweep but access is very difficult for reasons given. There is also a litter picker assigned to the area.</p>						

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
Oak Road LS15	<p>Streets are only cleaned once the department has been contacted.</p> <p>Response</p> <p>Area Manager visited. Generally very clean. Some leaf residue/detritus in channels. Sweeper scheduled to visit week commencing 3 November 2008. Arrangements being made to have the gullies cleaned.</p>	✓					
Bramley LS13	<p>The top of Park Close is full of grit left by the people who do the roads. Upper town street is also in a terrible state when it rains.</p> <p>Response</p> <p>A Manager visited Mrs Copley on 23 October 2008. A mini sweeper attended on 24 October 2008 and cleared the grit. The weather was dry when the Manager visited and at that time there was no evidence of pools of water in Town Street. Will revisit following wet spell.</p>						

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
Amberton Place LS8	<p>There is still rubbish on the roads after the mechanical sweeper has been. Most sweepers only go down the middle of the road. It was cleaner when had manual litter pickers. More thought should be given to where bins are placed. Harehills road is a disgrace for rubbish. People are dropping litter and there are no anti-litter signs. Education is key here.</p> <p>Response</p> <p>General very tidy litter wise apart from some minor build-ups. Area Manager arranged for sweepers to attend. The area has had a litter pick and is on a weekly sweeping block.</p>				✓	✓	
Manor Farm Gardens LS10	The main issue is with bushes and trees that need to be cut back from the footpaths. It is untidy and making the paths slippery.	✓					

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>Response</p> <p>This stretch is part of Aire Valley Homes to clean. There has been several joint clean ups with Aire Valley Homes.</p>						
Swillington LS26	<p>There is a lack of litter bins, particularly in the centre of Swillington. Need regular street cleaning service. More education about using litter bins is needed. Residents could also help more by picking up occasional dropped litter.</p> <p>Response</p> <p>Generally quite tidy litter wise – some accumulations under benches/street furniture and hedge bottoms on Wakefield Road. There are some litter bins in the area. The locations of the litter bins were requested by the Parish Council. Allerton Bywater has a part-time litter picker funded by the Parish Council. This area is on a six week sweeping schedule. A sweeper and litter picked visited the area week commencing 27 October 2008.</p>	✓				✓	

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
Garforth LS25	<p>Appalled at deterioration of footpaths, overhanging trees and the gullies on the roads. Why is a Board needed to discuss this matter? Use monies for more equipment and persons to carry out this task.</p> <p>Response</p> <p>Generally very tidy litter wise. Small accumulations along New Sturton Lane and other pockets. Detritus in channels and there is a lot of fresh leaf fall present. Area on 6 weekly sweeping block. A sweeper and litter picking team attending week commencing 3 November 2008.</p>						
East End Park LS9	<p>The streets around East End Park are always covered in dog dirt.</p> <p>Response</p> <p>Passed to Environmental Action Team to patrol area.</p>						✓

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
Beeston LS11	<p>The weekly black bin collection is missed several times. Bins are obstructing footpaths and there are fast food wrappers littered everywhere. The resident is picking up the litter themselves. Why do other areas across the city appear to be cleaner than Beeston? Due to parked vehicles, litter has to be picked up manually, which only appears to be done on main road areas.</p> <p>Response</p> <p>Cross Flatts Grove/Atha Street have had some problems with refuse collection, but this has now been resolved and managers are monitoring. This area is on a three weekly sweeping schedule and is next due to be swept on 27 November 2008. A manager will check to ensure it is swept.</p>			✓	✓	✓	
Swarcliffe LS14	<p>The streets have not been cleaned for months. Can't remember when last saw a road sweeper.</p>	✓					

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>Response</p> <p>Area Manager visited. Generally the area was clean and tidy apart from minor accumulations of litter. The area has a litter picker Monday to Friday and is on a fortnightly sweeping cycle. There is an ongoing re-development in the area which has resulted in an increase in the mud/silt on the pavements/roads in recent months. There are also large volumes of plant traffic in the area. The contractors do have a mechanical road sweeper in the area. Arrangements were made to have the area swept week commencing 27 October 2008.</p>						
Sunnyview Avenue LS11	Should have street cleaning after football matches at Eiland Road. The matches are on a Saturday but there is no street cleaning until the following Monday. Residents are left all weekend with unacceptable levels of litter. It does get cleaned when the issue is raised with Cllr Smith, but this stops after a few matches. Payment for street cleaning should			✓		✓	

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>be raised with Elland Road.</p> <p>Response</p> <p>Area Manager arranging for a sweeper to attend on the Sunday after a home match.</p>						
Holborn Estate, Woodhouse LS6	<p>Since the litter picker was withdrawn the area has seen the standard of street cleaning decline. Have written to several departments with little success. The council's response was that litter picking takes place when it is required. Who decides when it is required? There are too many fast food wrappers and the outlets take no responsibility for the litter they create.</p> <p>Response</p> <p>Street King/Road Sweeper sweeps the area on a Wednesday. The Pride Team goes into the estate after refuse collection for a general tidy and litterpick.</p> <p>The Street King driver is finding it</p>		✓			✓	

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	increasingly difficult to sweep the area due to parked cars.						
Old Lane Beeston LS11	There has been a marked deterioration of street cleaning on Old Lane over the last few years. Appreciate the problem with parked cars when the mechanical sweepers are operating. If the Council communicated the cleaning schedule to residents then perhaps they would move their cars to accommodate this. Response The Area Manager will monitor the area.	✓			✓		
Ash Road Headingley LS6	Have received no response from the department regarding an earlier complaint and there are still no replacement bins on Ash Road. There used to be bins which helped to ease the problem of litter.		✓				

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>Response</p> <p>The request for additional litter bins has been noted and will be delivered when available.</p>						
North Broadgate Lane LS18	<p>Have needed to contact the department more than once but there has been little improvement. Rubbish is much more noticeable during term time near local school grounds. Lots of take away wrappers are dropped. Main complaint is the non-sweeping of leaves in the autumn. Have suggested more mechanical sweepers during this period.</p> <p>Response</p> <p>The area was inspected and found to be reasonably tidy, the main issue being leaves. The location will be cleared of leaves and the Area Manager will monitor the areas for street cleaning.</p>		✓			✓	

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
Moseley Wood Gardens Cookridge	<p>Council owned steps are not cleaned unless reported to the department. People are dropping litter between the steps and the resident's garage. Have suggested putting bins near these steps to help alleviate the problem.</p> <p>Response</p> <p>The location has been added to the list for additional litter bins.</p>	✓		✓		✓	
Litter-Free Guiseley Campaign	<p>Have previously aired the views of local residents. Wanting to know what criteria determines the level of service an area receives in Leeds? Alarming amount of cans, bottles and fast food wrappings dumped on Guiseley streets on a weekend yet no manual delittering takes place on a weekend. Have requested a brisk clean of the high street over the weekend.</p>	✓				✓	

		Common issues raised					
Place of residence	Main comments	Street not cleaned on a regular basis.	Complained without success to the department and/or councillors.	Council responded to complaint but then problems arise again after a short period.	Issues with mechanical sweepers.	People dropping litter.	Problem with dog fouling.
	<p>Response</p> <p>Currently there is not the budget provision to provide the week end service requested by Litter-Free Guiseley Campaign.</p>						



Originator: A Brogden

Tel:2474553

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th December 2008

Subject: Enforcement of Dog Fouling

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Last month, Members considered service data on the numbers of dog fouling Fixed Penalty Notices issued, prosecutions made, stray dogs impounded and dog service requests made during September 2008. This was provided on a Ward by Ward basis. The Board agreed to continue receiving this data on a monthly basis. The service data relating to October 2008 is now attached for the Board's consideration.
- 1.2 During the Board's discussions, a number of recommendations were suggested by Members. In view of this, Members agreed to produce a Statement setting out its initial findings and recommendations on this matter.
- 1.3 A draft Statement will follow and be made available prior to the meeting for the Board's consideration.

2.0 Recommendations

- 2.1 The Board is asked to
- (i) note the October 2008 data relating to the numbers of dog fouling Fixed Penalty Notices issued, prosecutions made, stray dogs impounded and dog service requests;
 - (ii) consider and agree the Board's Statement on the Enforcement of Dog Fouling

Background Papers

None

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Dog Enforcement Report - October 2008

Ward	Service Requests	Impounds	Returned to Owner	Prosecutions	Fixed Penalty Notices
Adel & Wharfedale	4	0	0	0	0
Alwoodley	32	2	2	0	0
Ardley & Robin Hood	3	1	1	0	0
Armley	14	4	3	DF x 1	0
Beeston & Holbeck	18	0	0	0	0
Bramley & Stanningley	30	11	3	0	0
Burmantofts & Richmond Hill	31	5	1	0	1
Calverley & Farsley	11	3	1	0	0
Chapel Allerton	15	1	1	0	0
City & Hunslet	14	4	1	0	1
Crossgates & Whinmoor	17	16	3	0	0
Farnley & Wortley	15	4	1	0	0
Garforth & Swillington	7	0	0	0	0
Gipton & Harehills	19	2	0	DF x 1	0
Guiseley & Rawdon	9	2	0	0	0
Harewood	15	1	0	0	0
Headingley	5	0	0	0	0
Horsforth	9	4	1	0	0
Hyde Park & Woodhouse	11	4	1	0	0
Killingbeck & Seacroft	43	3	1	0	0
Kippax & Methley	11	3	0	0	0
Kirkstall	17	1	0	0	0
Middleton Park	17	7	1	0	0
Moortown	5	1	0	0	0
Morley North	7	1	0	0	0
Morley South	15	1	0	0	0
Otley & Yeadon	15	2	1	0	0
Pudsey	5	1	0	0	0
Rothwell	14	2	1	0	0
Roundhay	10	0	0	0	0
Temple Newsam	10	0	0	0	0
Weetwood	4	1	0	0	0
Wetherby	6	0	0	0	0
Total	458	87	23	2	2

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Originator: A Brogden

Tel:2474553

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th December 2008

Subject: Current Work Programme

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

1.1 Appendix 1 to this report provides Members with a copy of the Board's current Work Programme.

1.2 Appendix 2 is the current Forward Plan of Key Decisions for the period 1st December 2008 to 31st March 2009.

2.0 Recommendations

2.1 The Board is requested to:

- (i) Determine from these documents whether there are any additional items the Board would wish to add to its Work Programme.
- (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

Background Papers

None

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SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) - LAST REVISED NOVEMBER 2008

Appendix 1

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 12TH January 2009			
Performance Management	Quarter 2 information for 2008/09 (July-Sept)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR
Review of HMO landlord licensing	Following the establishment of a licensing scheme for private landlords, the Board has requested information on its impact.	Report only	B
ALMO inspection review	To discuss the outcome of the ALMO inspections		
Inquiry into Asylum Seeker Case Resolution	To consider evidence in line with session 2 of the Board's inquiry		
Enforcement of Dog Fouling	To receive a monthly update report on the enforcement of dog fouling.		PM
Meeting date: 9th February 2009			
Inquiry into Private Rented Sector Housing	To consider evidence in line with session 2 of the Board's inquiry		
Inquiry into Older People's Housing	To consider evidence in line with session 2 of the Board's inquiry		
Enforcement of Dog Fouling	To receive a monthly update report on the enforcement of dog fouling.		
Grounds Maintenance Service Improvement Plan	To consider the Service Improvement Plan for Grounds Maintenance.		B

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) - LAST REVISED NOVEMBER 2008

Appendix 1

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 16TH March 2009			
Performance Management	Quarter 3 information for 2008/09 (Oct-Dec)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR
Inquiry into Street Cleaning	To agree draft final report		
Enforcement of Dog Fouling	To receive a monthly update report on the enforcement of dog fouling.		
Miscellaneous Properties	To receive an update report on the numbers and occupation levels of miscellaneous properties belonging to the Council, not within the ALMO portfolios		
Meeting date: 20TH April 2009			
Annual Report	To agree the Board's contribution to the annual scrutiny report		
Inquiry into Asylum Seeker Case Resolution	To agree draft final report		
Inquiry into Private Rented Sector Housing	To agree draft final report		
Inquiry into Older People's Housing	To agree draft final report		
Enforcement of Dog Fouling	To receive a monthly update report on the enforcement of dog fouling.		
Leeds Housing Strategy	To consider the Strategy in line with the Budget and Policy Framework.		

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
	Suggested Areas for Scrutiny Currently Unscheduled		
Inquiry into Anti-social Behaviour			
Performance of Enforcement			

Key:

- CCFA / RFS – Councillor call for action / request for scrutiny
- RP – Review of existing policy
- DP – Development of new policy
- MSR – Monitoring scrutiny recommendations
- PM – Performance management
- B – Briefings (Including potential areas for scrutiny)
- SC – Statutory consultation
- CI – Call in

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LEEDS CITY COUNCILFORWARD PLAN OF KEY DECISIONS

For the period 1 December 2008 to 31 March 2009

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Request to waive contract procedure rule 12 and enter into a Supporting People contract with Stonham Division of Home Group Ltd. Authorisation to waive contract procedure rule 12 and enter into a Supporting People contract with Stonham Division of Home Group Ltd. for the Leeds Prevention Service, Kirkstall Lodge and South Leeds Tenancy Sustainment services.	Director of Environment and Neighbourhoods	1/12/08	N/A	Report to be presented to the Delegated Decision Panel	Director of Environment and Neighbourhoods

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Request to enter into a contract with Carr Gomm for the Provision of Supporting People Services for homeless families and women experiencing domestic violence (Leeds Floating Support for Families, SID 1031)</p> <p>Approval to enter into Supporting People contract with Carr Gomm for a period of 3 (1+1) years.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/12/08</p>	<p>N/A</p>	<p>Report and Options Appraisal for the Delegated Decision Panel</p>	<p>Director of Environment and Neighbourhoods</p>
<p>Request to enter into a Service Level Agreement with Adult Social Care for the Provision of Supporting People Services for People with Learning Disabilities</p> <p>Approval to enter into Supporting People Service Level Agreement with Leeds City Council, Adult Social Care Directorate for a period of 3 + 1 years.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/12/08</p>	<p>N/A</p>	<p>Report and Options Appraisal for the Delegated Decision Panel</p>	<p>Director of Environment and Neighbourhoods</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Request for approval to enter into a Supporting People SLA for services for people with mental health problems</p> <p>Approval to enter into a Supporting People Service Level Agreement with Leeds City Council for their accommodation based services for people with mental health problems – Cottlingley Court, Spennings Croft and Beverley Croft Services.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/12/08</p>	<p>N/A</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>Director of Environment and Neighbourhoods</p>
<p>Request to enter into a Service Level Agreement with Adult Social Care for the Provision of Supporting People Services for People with Learning Disabilities</p> <p>Approval to enter into Supporting People Service Level Agreement with Leeds City Council, Adult Social Care Directorate for a period of 18+6 months.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/12/08</p>	<p>N/A</p>	<p>Report and Options Appraisal for the Delegated Decision Panel</p>	<p>Director of Environment and Neighbourhoods</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Grounds Maintenance - ATM Ltd - Extension of contract to year 2 Permission to extend contract to cover year 2 from March 2009 to February 2010	Chief Officer Environmental Services	1/12/08	Already undertaken	Report approved by Grounds Maintenance Board on 30th July 2008 at which all client departments represented.	Chief Officer Environmental Services stephen.smith@leeds.gov.uk
Write Off of Former Tenants rent arrears To write off former tenant rent arrears on 550 accounts with a value of £390,500 in the West North West ALMO	Chief Housing Services Officer	1/12/08		Decision Panel Report	Chief Housing Services Officer michael.craggs@leeds.gov.uk
Home Energy Conservation Act 12th Report Approval for release to DEFRA, signing off by Chief Officer prior to release for the 14 th November deadline and for information to the 3 rd December 2008 Executive Board.	Executive Board	3/12/08	N/A	Report	Director of Environment and Neighbourhoods

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>West Yorkshire Energy Efficiency Scheme 2008 - 2011</p> <p>Approval to be given to attach to the West Yorkshire Energy Efficiency Scheme for 2008 – 2011: that the scheme annual and approximate sub set expenditure is approved for discharge: that Calderdale Council continue in their role as banker for the West Yorkshire Energy Efficiency Scheme for the period April 2008 to March 2011 and the Legal Delegation form is approved.</p>	<p>Executive Board (Portfolio : Neighbourhood and Housing)</p>	<p>3/12/08</p>	<p>N/A</p>	<p>The report to be issued to the decision maker with the agenda for the meeting.</p>	<p>Director of Environment and Neighbourhoods darren.adams@leeds.gov.uk</p>

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

<u>Executive Board Portfolios</u>	<u>Executive Member</u>
Central and Corporate	Councillor Richard Brett
Development and Regeneration	Councillor Andrew Carter
Environmental Services	Councillor Steve Smith
Neighbourhoods and Housing	Councillor John Leslie Carter
Leisure	Councillor John Procter
Children's Services	Councillor Stewart Golton
Learning	Councillor Richard Harker
Adult Health and Social Care	Councillor Peter Harrand
Leader of the Labour Group	Councillor Keith Wakefield
Leader of the Morley Borough Independent Group	Councillor Robert Finnigan
Advisory Member	Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.